

**Minutes of the Meeting of the Board of Directors
of South Dakota RehabAction
February 22, 2005, by Teleconference**

Call to Order

The meeting was called to order by Board President, Rich Gardner.

Roll Call of Members Present:

President, Rich Gardner; President Elect, Alan Vandenburg; Past President, Kim Crossan; Treasurer, Bernie Grimme; Secretary, Linda Lockner; Board Members, Margie Helgeson and Nikki Moir.

Review of the Minutes

Minutes were reviewed of the previous meeting were reviewed. Bernie made a motion to accept the minutes, and Alan seconded the motion that the minutes be accepted. All in favor.

Treasurer's Report: Bernie presented the treasurer's report and explained that he will provide a detailed report at the business meeting held during Mid Winter Conference. The motion was made by Kim and seconded by Alan that the treasurer's report be accepted. All in favor.

Bernie asked if the board felt that some of the expenses such as supplies and marketing should be shared from the provider account that is kept separately. This would include items like promotional calendars, Internet service, Director's certification awards, and gifts, such as Dave Vogel's retirement gift. Rich asked what percentage of the SDRehabAction membership came in through APSE. Bernie said that it is about 50%. He said that we might want to see what percentage of these actually renews their memberships.

The question then arose whether there should be separate accounts for SDRehabAction and the provider account. Bernie said that keeping track of conference revenues and expenses is the biggest part of keeping separate accounts. For example, the fall conference brought in \$19,000 in deposits and \$16000 in expenses. Rich said that maybe we should continue doing separate accounting for the year and look at how many of the APSE people re-up. Rich expressed that he is in favor of a cost share. Bernie suggested that we go fifty-fifty on the marketing and office supplies items for now. This would amount to about \$750 from each account.

Nikki expressed the opinion that a fifty-fifty split would be fine. Twenty-three APSE came in to make up half of the provider group. Alan expressed that it should be an agenda item for the membership meeting. Bernie said that he is concerned about time constraints to cover all the agenda items for the meeting. Alan moved that we split the cost in half and take \$750 from the provider account as their share of supplies and marketing efforts. Nikki seconded the motion. All in favor.

Mid Winter Report

Bernie reported that there are now 110 registrations for Mid Winter. There could be more to register between now and the conference. Bernie said that there will be several of the ARAN board members coming in on various flights, and he asked for help with picking people up from

the airport. Rich volunteered, and Bernie said that he could probably make one run. Bernie said that Terry Brigance will speak at the annual meeting. There will be three awards given for people meeting CRC certification since the last annual meeting. They are Tom Sitzler, Gary Frenz, and Marilyn Hansen.

Fall Conference

Nikki talked about plans for the Fall Conference October 11-13, 2005 in Brookings. She reviewed the tentative schedule she had sent out in advance of the meeting. Nikki said that she is working on the Business Leadership Network and transition side of things, as well as awards. There are still places in the schedule to fill with speakers.

Bernie suggested William Cochran as resource person who could present medical aspects training. Dr. Cochran is from Little Rock, Arkansas. Bernie also asked whether a luncheon on the first day of the fall conference is part of the plans. He said that this is a costly item--about \$12.00 a person--and a number of people miss the luncheon because they are traveling to the conference from a distance. More specific plans for fall conference can be discussed after Mid Winter is over.

Legislative Update From Grady Kickl, Division Director

Grady Kickl, V. R. Division Director, joined the group and gave an update on the legislation and proposed budgets in Washington. Grady agreed to present at the Annual Meeting.

Information Concerning National Rehabilitation Association: Rich came back to the board with information he had concerning the National Rehabilitation Association. He said that there are three levels of membership dues: Individual Professional at \$110 per year, Organizational at \$500 per year, and Non-member Supporting at \$75. The latter category has no voting rights but has access to all information generated by the organization. Bernie said that NRA has a lobbyist and now ARAN has a lobbyist and also help from CSAVR. Bernie suggested that the Non-member Supporting membership might be the way to go. Margie moved, and Nikki seconded the motion that SDRehabAction join NRA with the Non-member Supporting membership with Bernie as the contact person. All in favor.

Committee Reports: Nomination Committee

Alan said that he has a slate of candidates running for various offices. Officers will be elected at the SDRehabAction membership meeting and the results of the election will be announced the following day. The candidates are:

President elect:	Marjorie Helgeson and Emily Bennett
Secretary:	Linda Lockner and Patty Williams
Member at Large - VR:	Randy Christianson and Lisa Pierce
Member at Large - Provider Group:	Nikki Moir

NEW BUSINESS: ARAN Meeting

Gifts for ARAN Board Attendees: The ARAN Board will be meeting in Pierre on March 8. Margie reported that she and Linda ordered South "Dakota-Made" gifts for fifteen visiting

attendees. It is a business card holder with a clock made by one of Margie's consumers. The cost is fifteen dollars each. Linda will make some "welcome" cards to go with the gifts.

Bernie talked about the schedule for the annual meeting and social. The meeting will start right at the end of the conference session. Following the business meeting, will be the social with hospitality and entertainment by Mike Grimme at 7:00. There will be hors d'oeuvres and a cash bar. The certification awards will be presented.

Door Prizes: The subject of door prizes was discussed. Kim asked if we would give away a free membership as a door prize. There was discussion about previous door prizes. Bernie moved, and Nikki seconded that there be two door prizes: one for the social for SDRRehabAction members and one at the end of the conference open to all conference registrants who return their name tags. All in favor. Alan volunteered to get two door prizes and run the drawings.

Provider Recognition: There was discussion of having some type of recognition for providers, similar to the certification awards for V. R. counselors. Bernie recommended a committee consisting of himself, Nikki and possibly Dan Rounds to look into this for the fall conference. Bernie said that he would check with Dan.

State Delegate to ARAN Board: Bernie invited all board members to sit in on the ARAN meeting during the Mid Winter conference. He said that we need a state chapter delegate that doesn't necessarily change every year. He thinks for better continuity of the National chapter, we should have a state delegate for three years. Bernie is fine with the idea of Rich serving as the South Dakota delegate, as discussed in the January board meeting. Rich agreed to do this. Bernie made a motion, and Alan seconded the motion that Rich would serve as the South Dakota delegate to ARAN. All in favor.

Gavel to ARAN Board President: Bernie asked about having a gavel for the ARAN president for hosting the ARAN conference in Pierre. Bernie thought it would be nice to have some commemorative engraving on the gavel. Rich thought it would cost about \$40. Alan made a motion and Nikki seconded the motion that we approve this purchase with a budget of \$40. All in favor. Rich volunteered to pick up the gavel and have it engraved.

Other:

Bernie said that they could use some help with registration and selling SDRRehabAction shirts for Mid-Winter Conference. Margie and Linda volunteered. Bernie said that he got the polo shirts and some denim shirts. He is sorting out the preordered shirts, and the rest are for sale.

Adjournment:

There being no other business, Rich entertained a motion to adjourn. Alan moved, and Kim seconded the motion to adjourn the meeting. All in favor.

Respectfully Submitted, Linda J. Lockner, Secretary

