

**Minutes of the Meeting of the Board of Directors
of South Dakota RehabAction
January 11, 2007, by Teleconference**

CALL TO ORDER:

The meeting was called to order by Board President, Margie Helgeson.

ROLL CALL OF MEMBERS PRESENT:

President, Marjorie Helgeson; Past President, Alan Vandenburg, President-Elect, Cindy Ryan; Treasurer, Bernie Grimme; Interim Secretary, Mary Lesselyoung; and Board Member, Keith Rouse. Board member, Dan Rounds was absent.

REVIEW OF THE MINUTES/ ADDITIONS TO AGENDA:

Minutes of the meeting held 12/7/06 were reviewed. Bernie made a motion to accept the minutes, and Keith seconded the motion. All were in favor.

REPORTS:

Membership Report: The membership report was given by Bernie. The average # of members is usually around 100 and we currently have 94. There are many renewals due in the next few weeks and it is anticipated that there will be some new memberships at Midwinter Conference. Margie made the motion to accept this report and it was seconded by Keith. All were in favor.

Treasurer's Report: Bernie provided us with a chart of the Treasure Report for 2006. He reviewed the various payments and deposits and indicated that the December bank statement is not yet available and the accounts will be reconciled once that arrives. The current balance is listed at \$38,602.42 and Bernie indicated that the actual account value is at approx. \$36,000. RehabAction is currently serving as a fiscal agent for the Aberdeen Employer Resource Network (ERN), and some of the extra funds were deposits from this group. There is still an outstanding amount to come from Sinte Gleska for fall conference attendance. Bernie has attempted to collect this money and commented that we may not be able to recover this. Cindy will see what she can do when she travels to this area next week. A motion to accept this report was made by Cindy and seconded by Margie. All were in favor.

2007 Fall Conference: Arrangements are being made for the Fall Conference to be held at the Ramkota Inn in Aberdeen between Oct. 16 – 19th, 2007. This date would coincide with the National Disabilities Employment Awareness Month events. Dan and Bernie are taking the lead in getting this set up. A block of rooms have been reserved. Some of the costs for the meals and speakers may be shared with the Aberdeen Employer Resource Network (ERN). Bernie indicated that he and Dan would like to bring in Catriona MacDonald to speak at the Fall Conference.

ARAN Consortium Report: Margie reported that Catriona MacDonald, our Lobbyist, is in the process of negotiating and renewing her annual contract. Margie commented that the ARAN Board feels that Catriona is invaluable to the interests of RehabAction and will be discussing offering her a pay raise. Margie will attend (by conference call) the next ARAN board meeting

on January 22, 2007. An update on Catriona's contract will be given at the next SD RehabACTion meeting.

Mid Winter Update: Bernie reported that it is still fairly early to predict the number of registrations we may have for the Midwinter Conference. Janet is taking the lead in organizing this event and all sessions will be general. Dr. Gregory Lester, a Clinical and Consulting Psychologist will be presenting on Personality Disorders and other mental health issues. Bernie would like to see this information get out to Mental Health Centers in hopes of encouraging their staff to attend the conference as this would be beneficial for them.

Discussion was held on the upcoming Annual RehabACTion meeting which will be held during Mid Winter on March 5th. Plans are to have the meeting from 5:15 to 6pm and then the Social following at about 6:15pm in the courtyard/garden area. Discussion was held and clarification was provided on the order of the agenda for the annual meeting. Margie will update the meeting agenda. Keith volunteered to pick up beverages for the social and there will be a free will donation that evening during the event.

Bernie requested a discussion on the idea of having prizes at the Midwinter Conference. One prize would be given at the Social for RehabACTion members only, and the other drawing would be at the end of the entire Conference for all participants present. Each prize will be around \$100 in value and Cindy volunteered to go shopping. Bernie made a motion to accept this and it was seconded by Mary. All were in favor.

Discussion was also held on continuing the practice of recognizing the RehabACTion members who have accomplished certification in their rehabilitation field. Recipients of this award must have been a RehabACTion member for at least one year. The group agreed that Certification awards will be presented at the Social to Steve Resick, Melanie Boetel, and Mary Lesselyoung. A motion was made by Margie to accept this action and this was seconded by Bernie. All were in favor.

OLD BUSINESS: This past month, SBVI submitted a request for \$50 for newsletters. Bernie sent out an email to the Board members and an electronic vote was completed. The majority of members voted in favor of this and the request was approved.

NEW BUSINESS: Bernie would like to update the RehabACTion web page. New software priced at about \$300 would be needed to accomplish this. The state may also be updating their software in the near future so a separate purchase for RehabACTion may not be necessary. Previously, the Board had voted in favor of becoming a fiscal agent for the Aberdeen Employer Resource Network (ERN). ERN will be sponsoring a public and employer awareness type event on March 15th in Aberdeen. The group is planning to have Tim Guard as a speaker along with providing a meal. Upfront costs of \$5000 will be necessary for this event.

Agenda Item for Next Board Meeting: During the February meeting we will plan to have further discussion on the nominations for the upcoming open board positions. Cindy and Margie will create a draft ballot form.

Next Board Meeting: The date and time for the next meeting was set for February 22, 2007 at 10:00 a.m. MST (11:00 a.m. CST).

Adjournment:

Meeting adjourned. All were in favor.

| South Dakota RehabACTion Treasurer Report 1/1/2006 to 12/31/2006 | | | |
|--|-------------|-------------|-------------|
| Category | Payment | Deposit | Difference |
| Marketing | \$0.00 | | \$0.00 |
| ARAN Donation | \$3,000.00 | | -\$3,000.00 |
| Awards | \$451.07 | | -\$451.07 |
| Donation | \$196.97 | | -\$196.97 |
| Membership | \$2,986.00 | \$3,411.00 | \$425.00 |
| Office Supplies/Charges | \$179.15 | | -\$179.15 |
| MidWinter 2007 | \$132.40 | | -\$132.40 |
| MidWinter 2006 | \$11,224.36 | \$15,050.86 | \$3,826.50 |
| Fall Conference 05 | \$0.00 | \$220.00 | \$220.00 |
| Fall Conference 06 | \$28,732.73 | \$41,700.71 | \$12,967.98 |
| Peer Support * | \$377.05 | | -\$377.05 |
| Aberdeen NDEAM | \$1,065.72 | \$2,100.78 | \$1,035.06 |
| Shirts | \$1,182.81 | \$125.00 | -\$1,057.81 |
| Training | \$432.24 | | -\$432.24 |
| Bank Charges | \$29.00 | | -\$29.00 |
| | \$49,989.50 | \$62,608.35 | \$12,618.85 |

| | |
|-----------------------------------|-------------|
| Cash on hand at beginning of Year | \$25,983.57 |
| Profit/Loss during Year | \$12,618.85 |
| Balance | \$38,602.42 |

* \$505.70 (1/1/2006) Peer Support dollars need to be credited back to SBVI

