

RehabACTion Board Meeting Minutes

DATE	June 15, 2010
TIME	3:00- 4:30
LOCATION	DDN- SF DO will call state office
Participants	Dawn Backer, Bernie Grimme, Eric Weiss, Vicki Nelson, Melanie Boetel, Bev Peterson, Ronda Williams

AGENDA

1. Call to order-Dawn Backer-

2. Review and accept March 11, 2010 minutes-motion to move to approve minutes-Eric. Melanie Seconded.

3. Old Business-None

4. New Business

Welcome New Members-Vicki Nelson president elect, Melanie Boetel, VR member at large, Bev is provider at large. Discussed procedures of quarterly meetings to carry on business throughout the year between annual meetings. Activities are to provide awards, door prizes, sponsoring breaks and support rehab members and promoting to others.

Fall conference 2011-Midwinter no longer occurring, have done annual DDN meetings, would like to discuss consideration of having annual meeting conference in 2011 instead of DDN. No by-law changes were required. Bernie makes a motion to change annual meeting to cycle of fall conference, which would mean 18 month Board this time. Ronda seconded. Motion carried.

National membership- dues-Currently \$35 annually, with \$25 going to national organization, but no checks processed since beginning of year. They are not actively participating or requesting dues as a national group. Historically, most of money was going to Katrina to lobby but no reauthorization happening. If change, would have to change bylaws. We can still be a member of the national chapter, but they are not asking for dues. Currently need to put together more of a marketing plan or something to spend out some of the money that is available. Profit on conferences is on average only \$2,000-\$3,000. Balance has been staying the same in the last few years. Consider purchasing some things to market. Could consider getting a banner and other booth items to increase promotion for RehabAction booth. Ted Ornas is big into promotion. Vicki mentioned possibly talking to him about marketing. Could we do more marketing of VR specifically? Dawn to look into a banner for RehabACTion. Discussed earmarking funds that did go toward the national membership into marketing. Board agreed to keep the dues the same amount of \$35 for now.

Website design-with Intuit-Sara Kumpf did the work of setting up the website. Probably \$12 per month to maintain it. Bernie and Eric to determine how to use PayPal. Current board should be updated on the website. Eric to send information to Sara so she can update it.

Treasurer's Report-as of 5/7/10. Bernie did 990 EZ himself this year. Bernie to consider better interest rate for CD. Balances of ERN listed on the report. No payments for Fall 2010 conference yet. Set aside money each year for VR agencies to use for training events they do without having to go through Board, set at \$2,000 per year for both agencies combined, including support staff training, SBVI and DRS case file review, etc. Other example would be interns to get free memberships and retirements. Current asset is almost \$39,000. Motion to accept Treasurers report by Bev, Eric seconded.

Provider Awards-July to send out announcements to solicit for provider awards.

Drawing at fall conference for Rehabaction members only. Do we want to do that again? \$100-\$150 for door prize. Part of conference cost. All in consensus with this.

ND Futures group members will attend conference for part of the conference. Would like to give them gift bags. Something to discuss at the next meeting.

Bernie wants a meeting three weeks prior to fall conference to get approval to purchase provider awards. Tentative scheduled meeting on Sept. 27 at 3:00.

5. Adjourn-Bernie made a motion to adjourn. Melanie seconded.