

RehabACTion Board Meeting Minutes

DATE	September 7, 2010
TIME	9:30 - 11:00
LOCATION	DDN- SDRRC Conference room- we'll call state office
	DHS- Large Conference Room
Participants	Dawn Backer, Bernie Grimme, Eric Weiss, Vicki Nelson, Melanie Boetel, Bev Peterson, Ronda Williams

AGENDA

1. Call to order-Dawn Backer

2. Review and accept June 15, 2010 minutes- Bev made a motion to approve minutes, Eric seconded. All approved.

3. Old Business-

Fall conference 2011-Update-arrangements getting finalized. Working on program and presenter handouts. About 116 registered currently.

4. New Business

VR Emergency Funds (Eric) –Emergency fund managed at state office with account held by SDAB for purpose of getting dollars into hands of consumer for something that needs to happen in a hurry. Becky Blume handles the account. Very active account with \$2,000 in it, but with all the transactions, have had a problem reimbursing that account in a timely fashion to meet all the needs. Eric thought RehabACTion might be able to help. Perhaps a one time donation to existing account would be easier to manage. Bernie to make a motion to donate \$500 to that account, Bev Peterson seconded. All approved. Eric will contact someone from SDAB regarding this.

Fall Conference update-In the past, did a door prize. Bernie recommends doing it for RehabACTion members, whether they are present or not. Do it at noon luncheon or beginning of the last general session so people have time to sign up. Bernie could pick up something for approximately \$100-\$150, possibly a Kindle. Dawn offered to Braille anything that needs to be done for the fall conference. Eric to handle to Braille agenda. All rooms at The Lodge are filled but have rooms available over in the other hotel. AJ Hermann working on the program. DHS staff Jerry Hofer, Dan Lusk and John Hanson will attend, as well as ND Director Russ Cusack.

Treasurer's Report-Major change in budget is a CD that came due which was withdrawn and placed in a new account at a different bank at 2% interest. Sioux Falls and Rapid City ERN cashed in their money. Aberdeen ERN carries \$2,500 and Yankton and Brookings have a little money left in there. SBVI has some run through for their Perspectives. VR Expenses-Board allowed VR agencies to use up to \$2,000 per year for training sessions. Balance of \$39,104.48 in assets. Ronda made motion to approve treasurer's report, Melanie Boetel seconded. All approved. Bernie is doing the 990 form himself instead of hiring an accountant for it. There is an EZ Form for it online.

Promotional Items-Would like to purchase some items for promotion prior to the fall conference. Some pens were purchased previously. Dawn also mentioned promotional items for booths when promoting DRS/SBVI. Discussion held about who are we targeting with these promotional items. Is it RehabACTion promotion or for DRS/SBVI to the general public? Dawn priced banners, but we already have a RehabACTion banner. Could get some pens, refrigerator magnets, a RehabACTion table display with the RehabACTion letterhead. Bernie to send letterhead electronically to Dawn Backer. Eric made a motion to purchase magnetic clips, pens and display for \$1,000 and anything above that would require a Board vote. Bernie seconded the motion. All approved.

Provider Awards-Bernie has one Provider award nomination so far. Waiting for another Provider nomination. Due date Sept. 10. Bernie is recommending the board approve both nominations. Bernie will send out nominations after the deadline to approve those nominations.

Fall 2011-Melissa Flor and Dan Rounds presented option of combining training for next fall with the Special Ed teachers. Melissa asked about changing the fall conference to June or July 2011. Melissa to check with teachers to see what kind of a response they would get if their conference was in the fall. Bev says her survey results have been about 50/50 so far. Looking at east side of SD in Sioux Falls at the Ramkota Inn as a possibility, and could combine with BRN events. Will keep this subject on New Business for future discussion.

5. Adjourn