

## RehabACTion Board Meeting Minutes

<b>DATE</b>	March 11, 2010
<b>TIME</b>	10am – 11am
<b>LOCATION</b>	Conference Call 605-773-2303. The password is 1002#
<b>Participants</b>	Eric Weiss, Bernie Grimme, Dave Halverson, Ronda Williams, Steve Resick, Sara Kumpf, Dawn Backer

### AGENDA

1. Call to order- Eric Weiss

2. Review and accept prior meeting's minutes-Bernie made motion to approve prior minutes, Sara seconded. All approved.

3. Old Business-None

4. New Business

A. RehabACTion Annual Meeting-Last year was first year to do it via DDN in March 2009. Had hosts from each site coordinate food and RehabACTion reimbursed for the cost of it. Shared ballots, discussed other business, then electronic ballots were sent out to members and returned for counting. Will do a similar format with more sites available now. Non members were invited, including providers, so will do the same this year. Dave Halverson discussed dropping the membership fee since there are no national membership fees anymore. Bernie recommends discussing at the annual meeting the decision to decrease to \$25. Dawn Backer wondered about considering having the annual meeting at a fall conference in the future. No social planned this fall conference. Membership meetings cannot be held during work hours. Consider doing this for fall conferences, starting in 2011. Next officers would have a year and a half session. Eric recommends following same arrangements as last year for voting in officers.

- Date & time-Keep within DDN sites, Thursday April 29 from Noon-1:30. Eric to work on site coordinators and support staff to schedule rooms and DDN's. Site coordinator would make food arrangements.
- Arrangements for food-no limit on food cost. Usually pretty conservative.

B. Develop ballot of candidates for positions-Vice President works on ballot. Eric wants feedback from the board on other individuals who may be interested in being an officer. Dawn listed out those she has who are interested in being on the ballot. Eric encouraged board members to find others interested in becoming officers. Dawn will draft an email looking for nominations and Bernie could send it out to entire membership. Eric would like to see a provider role in other positions on the Board. Dave Halverson spoke with Dave Scherer, who is interested in being part of the board in some manner. Eric to put together ballot to share with membership prior to DDN and will finalize that at the annual meeting.

C. Treasurer's Report-2009 Report all done. In the past, has been paying an Accountant to do the 990. Coming out with a simplified form that Bernie may do himself. No donations to ARAN now, as of January 2010. RehabACTion are fiscal agents for ERN projects. Balances to other agencies show how much available for other projects for NDEAM. No other discussion. All approved accepting Treasurer's report.

D. Fall Conference-Agenda at a Glance included. No contract from The Lodge yet. Most speakers identified. No social this year. Luncheon may include provider awards, which is a RehabACTion event. Mark the Calendar notification coming up soon, with fall conference scheduled for Oct. 12-14 in Deadwood. Certification Awards-Certified Counselors get awards, along with Low Vision and other certifications. Bernie to check on those who received certification who are RehabACTion members.

E. Website- [www.intuit.com](http://www.intuit.com): Board hired someone to help with website. No longer available to help with this. Bernie found this website and Board Members could share login to website and enter minutes and other things directly on the site. Sara Kumpf agreed to set up the system. Website would be moved to a different site with a small monthly fee for upkeep, and additional people who could keep it updated. Bernie made a motion to approve it, Sara seconded it. None opposed.

National Memberships-Was paying \$25 per member annually. We don't have to have a national affiliation.

Steve Resick hasn't had any contact or meetings with anyone from ARAN so things are on hold with that. Bernie to look at some of the articles to see if a bylaws change is needed due to no national affiliation.

5. Adjourn-Ronda made motion to adjourn, Bernie seconded. All approved.

6. Follow Up-Directly after the board meeting, Eric followed up on checking the bylaws and found nothing in the bylaws or articles of incorporation that mentions the amount of dues or the necessity to pay a certain amount to a national organization. Bernie responded that American RehabACTion is referenced in the Bi-laws and the Articles of Incorporation. These could be changed during an annual meeting.